

# WEST COAST GALLERY

## NEW ARTISTS' CONTRACT AND DISCLAIMER FORM

I hereby give the West Coast Gallery, Piha

30% commission on the sale of my work. There will be gst added to the retail wall price, but only on the gallery commission, not the artist price.

### MEMBERSHIP IS ANNUALLY FROM 1<sup>ST</sup> JULY – 30<sup>TH</sup> JUNE

I understand that in exchange for the ACTIVE volunteer membership rate, I undertake to volunteer in the gallery for at least 4 x 3-3.5 hour sessions per year \$30 incl gst per year

or as an OCCASIONAL volunteer membership rate I undertake to volunteer in the gallery 2 x 3-3.5 hour sessions per year \$60 incl gst per year

If I am a NON volunteer, my gallery membership rate will be \$100 incl gst per year

I understand that should I wish to become a volunteer I will need to undertake a training session to ascertain whether this option is suitable.

I accept that my work will be displayed and gallery labels printed by the Gallery Co-ordinator. I understand that artists are not to hang or display their own work. It is my responsibility to supply the work clearly labeled with my name, retail price, title and medium. I am also to accurately fill in the gallery stock sheets, and update the stock sheets when removing items from the gallery.

I understand that all work submitted and displayed is at the discretion of the Gallery Co-ordinator. All artwork must be original and in good condition, made solely by the artist(s), new to the gallery, and ready for hanging in a safe and professional manner. I understand that if I wish to submit work in a new medium, it will need to be considered and approved at a trustee meeting before it can be displayed.

I understand that ownership of artworks will remain the property of the artist until sold. That proceeds from the sale of artworks, minus the West Coast Gallery commission, shall be held in trust for the artist until the artist is paid in full.

I acknowledge that any loss, theft or damage to my artwork is not the responsibility of the West Coast Gallery, but in certain circumstances, if there is a breakage or damage the West Coast Gallery will endeavour to reimburse the wholesale cost to the artist under negotiation via the Gallery Co-ordinator. Transit of artwork to and from the gallery is the responsibility of the artist.

I understand that I will be notified when work has been taken out of display and I will undertake to collect it promptly. I understand that work left in storage at the gallery after six months (and repeated contact attempts) will become the property of the West Coast Gallery and may be sold to defray gallery expenses.

Copyright: Images of the artist's work, exhibition and publication text remain the property of the artist. I give permission for West Coast Gallery (WCG) to use images of my art works for publicity including the WCG Website and Facebook page and for the use in the WCG archives.